

Boone County Board of Commissioners Minutes
May 18, 2020
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Donald Lawson, Jeff Wolfe, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Donald Lawson opened the meeting at 9:49 am.

Approval of Minutes for April 6, 2020 Regular Meeting, April 13, 2020 Special Meeting, April 20, 2020 Regular Meeting, April 27, 2020 Special Meeting, May 4, 2020 Regular Meeting, and May 11, 2020 Special Meeting:

Commissioner Santelli made a motion to approve the minutes presented at today's meeting. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. An agreement with Invoice Cloud for the Boone County Highway Department to process and accept credit card payments for permit fees.

Commissioner Wolfe made a motion to approve the agreement with Invoice Cloud.

Commissioner Santelli seconded the motion. Motion carried 3-0.

2. On April 6th, the Commissioners held a public hearing on reestablishing the Cumulative Bridge Fund and Cumulative Capital Development Fund. After the public hearing was closed, the Commissioners moved to reestablish the Cumulative Capital Development Fund and tabled reestablishing the Cumulative Bridge Fund for further discussion with county councilmembers. As a reminder, any increases to the rate of the Cumulative Bridge Fund will cause a decrease to other funds such as the general fund.

Commissioner Santelli made a motion to keep the current rate for the Cumulative Bridge Fund.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Resolution 2020-12 Renewing a State of Emergency:

County Attorney Bob Clutter presented Resolution 2020-12 Renewing a State of Emergency and read the resolution aloud in pertinent parts pursuant to Indiana State Law. Tom Ryan, County Preparedness Coordinator, stated that as of this morning, there are 279 positive cases and 36 deaths related to COVID-19 in Boone County. He and the Unified Command recommends the continuation of the declaration of the State of Emergency based on these numbers and the fact that they continue to see a community spread. Commissioner Santelli asked Tom Ryan to comment on the coordination of the Witham Pavilion and Zionsville High School. Tom Ryan responded that the Unified Command has started to discuss when to demobilize the Zionsville High School and Witham Pavilion at the 4-H Fairgrounds. Pending further discussion, there is a possibility that they will begin demobilizing the backup site at the high school in the next week or so. The Witham Pavilion will possibly be

demobilized closer to the end of the month depending on the number of positive cases. They will continue to monitor the hospital compacity.

It was also brought to the Commissioner's attention that the county courts began conducting hearings again this morning, but currently no jury trials. The Commissioners and Unified Command were not aware of this change taking place today. There was some discussion on what steps needed to be taken to supply staff PPE and additional cleaning.

Commissioner Wolfe made a motion to approve Resolution 2020-12 Renewing a State of Emergency. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of STOP Grant:

Kent Eastwood, County Prosecutor, presented the renewal of the STOP Grant for ratification at today's meeting. Previously, the Commissioners adopted an Ordinance authorizing the County Auditor to execute ongoing grant renewals that are time sensitive.

Commissioner Wolfe made a motion to ratify the STOP Grant.

Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Lebanon Public Library Board Appointment Recommendation:

Beau Cunyningham submitted a letter to the Commissioners recommending the reappointment of Aaron Wilhoite to the Lebanon Public Library board for another four-year term. The term would go from July 1, 2020 to June 30, 2020. Aaron is currently serving on the board and they are very satisfied with his services.

Commissioner Santelli made a motion to approve recommending the reappointment of Aaron Wilhoite to the Lebanon Public Library board. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Quote for S-12 Supplement to the Boone County, IN. Code of Ordinances:

Every year, American Legal Publishing, codify the ordinances that the Commissioners have adopted and prints out supplements to put in the code books and the Folio service. The quote received is a range of \$1,400 - \$2,100. The cost is depending upon the number of Ordinances adopted during the previous year and the number of modifications required for printing. It is estimated that there will be a slight increase in cost compared to last year's rates.

Commissioner Wolfe made a motion to approve the quote received from American Legal Publishing, for the S-12 Supplement to the Boone County, IN, Code of Ordinances. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Discussion on Open Building for BZA Hearings at Boone County Fairgrounds:

Rachel Cardis, Area Plan Director, presented the request to use a large public venue at the 4-H Fairgrounds on June 22nd to June 24th to conduct public BZA hearings. There are a few hearings that they anticipate a large number of attendees. She would like to have the hearings in a series over the course of a few days to try minimizing the number of attendees at hearings. There will be a publication in the newspapers notifying the public of the series of hearings. Rachel also requested to work with the Health Department to ensure that they follow the CDC guidelines in regards to seating and to possibly supply some masks and sanitizer at the hearings. There was a discussion on using the Community Building. Jack Jones has confirmed that those dates are available for use. Rachel confirmed that she will work with Sheriff Michael Nielsen to see if a Sheriff Deputy will be available.

Commissioner Santelli made a motion to approve the use of the Community Building for the BZA Hearings. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. IT Support – GUTS
- c. Health Department – Cindy Murphy / Brett Peppin
- d. Highway Department & Facility Maintenance – Craig Parks

Nick Parr, Operations Manager for the Highway Department presented the following items:

1. Construction in right of way permit (#202010019) for QC Communications at 825 W north of State Road 47 to put in 1500 feet of underground communication lines. The Boone County Highway Department recommends approval.

Commissioner Wolfe made a motion to approve the construction in right of way permit (#202010019) for QC Communications. Commissioner Santelli seconded the motion. Motion carried 3-0.

2. Construction in right of way permit (#202010020) for Sean Foley with Wabash Valley Power Association to build a 69kV line coming out of the new sub station at 200S from Middle Jamestown Road going to the west. The overhead poles will be placed in a private easement, but they will be accessing from the roadways. The Boone County Highway Department recommends approval with the condition that they follow traffic control guidelines.

Commissioner Santelli made a motion to approve the construction in right of way permit (#202010020) for Sean Foley with Wabash Valley Power Association. Commissioner Wolfe seconded the motion. Motion carried 3-0.

3. Construction in right of way permit (#202010022) for QC Communications at 5805 S 800E for 215 feet of linear underground construction and boring. The Boone County Highway Department recommends approval.

Commissioner Santelli made a motion to approve the construction in right of way permit (#202010022) for QC Communications. Commissioner Wolfe seconded the motion. Motion carried 3-0.

4. Construction in right of way permit (#202010023) for Frontier Communications at 6425 N CR 150W for 820 feet of underground construction to install communication lines. The Boone County Highway Department recommends approval.

Commissioner Wolfe made a motion to approve the construction in right of way permit (#202010023) for Frontier Communications. Commissioner Santelli seconded the motion. Motion carried 3-0.

5. Construction in right of way permit (#202010024) for Vectren at 6325 S 275 E to tap into an already existing gas line. The Boone County Highway Department recommends approval.

Commissioner Wolfe made a motion to approve the construction in right of way permit (#202010024) for Vectren. Commissioner Santelli seconded the motion. Motion carried 3-0.

6. A list of various spare parts for vehicle manufacture that the Boone County Highway Department no longer has in their fleet to be declared surplus. They plan to auction the parts. Commissioner Santelli made a motion to approve declaring the list of various spare parts presented at today's as surplus. Commissioner Wolfe seconded the motion. Motion carried 3-0.
7. Starting today, Monday, May 18th, the Boone County Highway Department will be back to a single shift from 7am – 3:30pm. They will continue to do screenings and social distancing.

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

Michael Nance, Community Corrections, commented that Community Corrections and Probation are prepared to return to normal business operations like the courts. The waiting room has been cleared out to adhere to social distancing. They also have masks available.

In the Matter of Document Signing:

County Attorney Bob Clutter presented a letter to United Healthcare for Commissioner Lawson's signature regarding the relationship the county has with Apex.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Wolfe made a motion to approve claims as submitted.
Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Santelli made a motion to adjourn at 10:25 am.
Commissioner Wolfe seconded the motion. Motion carried 3-0.